

REMOTE CHAPTER ADVISORY BOARD MEMBER EXPECTATIONS

Alpha Sigma Alpha Sorority provides a remote option for chapter advisory board positions.

The remote advisor option is an opportunity for those who do not live in the immediate area of the chapter. A remote advisor upholds the same responsibilities of their advisory board position (chapter advisor, recruitment advisor, finance advisor, etc.). With a remote chapter advisory board position, a larger digital communications presence with the collegiate chapter is required in place of most on-site requirements. In addition to the responsibilities outlined on the advisory board position descriptions, a remote advisory board member is expected to uphold the following responsibilities:

Additional Expectations

- ◆ Complete additional remote chapter advisory board training with advisory board liaison
- ◆ Attend collegiate chapter meetings as follows:
 - Attend one chapter meeting per semester in person
 - Video conference into at least one chapter meeting per month
- ◆ Attend committee or work group meetings as follows:
 - Video conference into all committee meetings
 - Standards board meetings, finance committee, bylaws committee, etc.
- ◆ Attend advisory board meetings as follows:
 - Attend one advisor meeting per academic year in person
 - Video conference into all other advisor meetings
- ◆ Attend additional chapter events in person, in rotation with other advisory board members as follows:
 - Attend at least one chapter event per academic year in person
- ◆ Attend the national convention & leadership conference and serve as the chapter's voting advisor delegate if needed (*voting delegates must fulfill all voting delegate requirements*)

Interaction with others: Each remote chapter advisory board member will maintain close contact with a specific collegiate committee chairman/officers and facilitate a phone call at least once a week. Each remote chapter advisory board member will have monthly communication with national headquarters staff members and national volunteers.

Technology: The remote advisory board member will have access to email, video conferencing tools, Microsoft Word and Microsoft Excel, as well as have daily access to communicate with the chapter. The remote advisory board member is also expected to use all online chapter management tools including the Officer Portal and MyΑΣΑ. Video conferencing tool (Zoom) is available upon request of the volunteer coordinator and at no charge.