

## ALPHA SIGMA ALPHA VOLUNTEER POSITION LISTING

**Position:**      **Social Responsibility Leader**

The social responsibility leader is a primary support person for collegiate chapter officers and social responsibility advisors, with the specialized knowledge in the areas of chapter risk management and service & giving. This volunteer serves as a resource in chapter social activities and Alpha Sigma Alpha's service & giving partners: Girls on the Run, Special Olympics and the Alpha Sigma Alpha Foundation. She works alongside the membership commitment leader with advisors and chapter officers to provide training and officer transitions as necessary. The social responsibility leader reports to the region facilitator on progress, successes and areas for improvement.

**Time Commitment:**   Approximately 5-7 hours per week, varying within the academic year  
High-volume time periods may include; October – November and/or March – April  
Visits advisors and chapters as necessary and as approved and directed by the region facilitator and national headquarters staff  
Participate in region volunteer development training  
Attend the national convention & leadership conference

**Outcome of Placement:** The social responsibility leader will provide support in the areas of chapter risk management and service & giving to advisors and chapter members in the region. As a result, chapters and advisors will receive specialized services targeted to chapter social responsibility and will be able to improve and achieve in that area.

### Highlights of Responsibilities

- ◆ Fulfill all volunteer commitments listed in the National Policies & Procedures including but not limited to completing the Behind Happy Faces mental health curriculum
- ◆ Work with region and national volunteers, local campus administration and national headquarters staff to provide resources and support to advisors and collegiate members
- ◆ Serve as a resource to chapters regarding chapter risk management and service & giving; knows and understands needs of the chapters in the region in regards to chapter social responsibility
- ◆ Follow up with chapters on disciplinary sanctions related to risk management policies
- ◆ Aid chapters and advisory boards in understanding the difference between service and charitable giving; helps chapters create a culture of giving
- ◆ Remind chapters to submit the monthly service hour report
- ◆ Assist in the development of meaningful service and charitable giving events and the chapter's participation in the national Donating Our Time (D.O.T.) Days annually
- ◆ Provide assistance to chapters utilizing Crowd Change resources for service and giving events.
- ◆ Support the chapters' participation in the Foundation Chapter Challenge
- ◆ Facilitate the Sorority's sexual assault prevention programming for collegiate chapters, when requested
- ◆ Direct questions pertaining to specific chapter issues to the region facilitator or appropriate region volunteer dependent upon the nature of the issue
- ◆ Additional responsibilities can be found in position training materials and handbooks related to the role

### Interaction with Others:

Supervising volunteer:    Region facilitator  
Staff liaison:            Collegiate experience coordinator  
Constituents:            Collegiate social chairman  
                                  Collegiate service & giving chairman  
                                  Collegiate wellness chairman  
                                  Social responsibility advisor  
                                  Chapter advisor  
Other:                      Fraternity/Sorority Advisor

## Foundation ambassadors

**Technology:** The social responsibility leader will know how to use and have daily access to email, Microsoft Word and Microsoft Excel. PowerPoint experience is preferred. This volunteer is also expected to use all online chapter management tools including My AΣA, Officer Portal and Crowd Change.

**Term of Placement:** Placements are made for two-year commitments corresponding with the Sorority biennium. If a placement is vacated mid-term, an appointment is made to complete the term.

**Delegate Status:** The social responsibility leader is a voting delegate at national convention.