



ALUMNA INITIATION INFORMATION SHEET

Alumnae or collegiate chapters, as well as individuals, may request permission to offer membership into Alpha Sigma Alpha to a woman who is not affiliated with a National Panhellenic Conference sorority. Permission to initiate a woman will be granted by Alpha Sigma Alpha's director of alumnae engagement.

Please note that the online application must be completed 6-8 weeks prior to the initiation to allow time for processing and badge shipment. An alumna initiate does not receive her certificate until after she is initiated.

All alumnae initiates will be initiated into a collegiate chapter. The region facilitator and director of alumnae engagement will assist alumnae in locating a collegiate or alumnae chapter who can assist in the initiation. During the initiation by the collegiate or alumnae chapter, the new alumna member will sign the chapter signature book and be enrolled as a member of that collegiate chapter. She will have an initiation number from that chapter.

In the event that there is no collegiate chapter close to the alumna, the director of alumnae engagement will contact a collegiate chapter and have the chapter mail the signature book to an alumnae chapter. The alumnae chapter will perform the ritual service. If a ritual trunk is needed, the alumnae chapter may request that one be shipped from national headquarters to be used for the service. The alumnae chapter will ship the ritual trunk back to national headquarters immediately after initiation.

PROCESS TO INITIATE AN ALUMNA

1. A collegian or alumna must submit the following:

- ◆ Alumnae Initiation online application from Alpha Sigma Alpha's Smarter Select system (will include general information about the sponsor and candidate, and opportunity to submit related documents below) This can be found at:
<https://www.alphasigmaalpha.org/join/alumnae-initiation/alumnae-initiation-application/>
- ◆ A letter of recommendation for the initiate (from the sponsor) stating how the potential member incorporates at least 5 of the 8 ΑΣΑ core values in her life. The sponsor must be an Alpha Sigma Alpha member in good standing
- ◆ A letter from the potential member stating why she wants to become a member of Alpha Sigma Alpha and what her membership would add to her life
- ◆ Payment for the membership fee submitted immediately after application approval to: Alpha Sigma Alpha, 9002 Vincennes Circle, Indianapolis, IN 46268



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2. Upon receipt of the above items and approval of initiation, national headquarters staff will send the alumna initiate a welcome packet that includes *AΣA*'s membership education materials. The membership badge will be ordered and shipped directly from the jeweler. The certificate and membership card will also be ordered and will be shipped directly from the printer. The new member will also receive a subscription to the *Phoenix* magazine. The first year of annual alumnae dues is also included in the membership fee.

MEMBERSHIP FEES

<u>GK</u>	<u>10K</u>	<u>DESCRIPTION</u>
\$250	\$365	Official Plain Badge
\$275	\$400	Official Plain Badge/Plain Guard
\$290	\$405	Pearl Badge
\$310	\$435	Pearl Badge/Plain Guard
\$350	\$465	Pearl Badge/Pearl Guard
\$305	\$405	Pearl & Ruby Badge
\$325	\$435	Pearl & Ruby Badge/Plain Guard
\$355	\$465	Pearl & Ruby Badge/Pearl Guard

<u>10 K</u>	<u>14 K</u>	<u>DESCRIPTION</u>
\$815	\$890	Diamond Badge
\$765	\$790	Diamond & Ruby Badge

GK indicates Goldklad, 10K indicates 10 Karat gold and 14K indicates 14 Karat gold. Please note that the prices include a subscription to the *Phoenix*, a membership badge, alumnae dues (for the first year), certificate, and *AΣA*'s membership education materials.

Mail check to: Alpha Sigma Alpha National Headquarters
9002 Vincennes Circle, Indianapolis, IN 46268

REMINDERS:

- ◆ Complete the online application with exact date of initiation. The form will not be processed without an exact date of initiation.
- ◆ The sponsor must prepare and submit a letter of recommendation for the initiate (from the sponsor) stating how the potential member **incorporates at least 5 or the 8 Alpha Sigma Alpha core values in her life.**
- ◆ The candidate must submit a letter stating why she wants to become a member of Alpha Sigma Alpha and what her membership would add to her life.
- ◆ Payment can be a check, money order or credit card payment (over the phone).

Alpha Sigma Alpha National Headquarters
9002 Vincennes Circle, Indianapolis, IN 46268
Fax: 317-871-2924
Email: asa@alphasigmaalpha.org
Call: 317-871-2920