

EMMA COLEMAN FROST LEADERSHIP DEVELOPMENT INSTITUTE

FREQUENTLY ASKED QUESTIONS

The Emma Coleman Frost Leadership Development Institute (LDI) is Alpha Sigma Alpha's weekend long leadership conference dedicated to providing emerging collegiate leaders with the opportunity for personal and leadership skills development.

REGISTRATION

How do chapters pay the registration fee?

Chapters will be invoiced when the online registration form is submitted. Payment should be made by sending a check to national headquarters within 30 days of registering.

The amount due can be found on the chapter statement on Officer Portal.

What do we do after our chapter has registered?

After submitting the online registration form, chapters should make travel arrangements. See the LDI [Hotel & Travel](#) tab on the Alpha Sigma Alpha website for more information.

What if there have been changes to our chapter's registration after we submitted the online form?

If there are changes to a chapter's registration, **do not** fill out the online event registration form again. Please send all changes to [Hayley Rimmel](#), event coordinator.

What if an attendee has special accommodations, dietary restrictions or food allergies?

The chapter president or treasurer is responsible for collecting this information prior to submitting the online event registration form. If the registration form has already been submitted, send the information directly to [Hayley Rimmel](#), event coordinator.

HOTEL AND TRAVEL

How do registered attendees travel to LDI?

Members attending LDI can travel however they see fit. Reference the LDI [Hotel & Travel](#) tab on the Alpha Sigma Alpha website for more information.

Are chapters responsible for making their own hotel reservations?

No, reservations for LDI will be made by national headquarters. Attendees will be assigned to a room with at least one other member from their chapter. Reservations include Friday and Saturday night.

The cost of hotel is included in the chapter's registration fees.

What if my chapter needs to stay at the hotel for an extra night?

Hotel reservations will include Friday and Saturday evenings. If a chapter needs their reservation extended to include Thursday or Sunday due to travel plans, contact [Hayley Rimmel](#), event coordinator. National headquarters will extend the reservation.

Please note the chapter will be responsible for the cost of the additional room night. National headquarters will invoice the chapter for the additional room night after the event.

If attendees plan on driving to LDI, where can they park their vehicle?

Reference the [Hotel & Travel](#) tab for location specific parking options.

When should chapters arrive at LDI?

It is recommended chapters arrive by 3 p.m. on Friday to check in and receive event materials.

What happens if bad weather is predicted?

Alpha Sigma Alpha encourages all registered attendees to make the safest decision when it comes to traveling to a national event. If a chapter does not have representation at the event due to severe weather, there will be no penalty.

GENERAL QUESTIONS

What is the dress code for LDI?

Friday and Saturday: Alpha Sigma Alpha t-shirts or letters

Sunday: Purple LDI t-shirt (pick up at the Alpha Sigma Alpha registration table upon arrival)

What should attendees bring to LDI?

A photo I.D. and credit card to check into the hotel. Rooms will be paid for by Alpha Sigma Alpha, but a credit card must be put down for incidentals (i.e. in case room service is ordered). The credit card will not be charged unless something is ordered to the room.

Don't forget to pack these items: : Cash for quick purchases and tipping, sweater, chargers for electronics, charitable giving items for the local women's shelter, water bottle, personal toiletries and pajamas.

What women shelters will Alpha Sigma Alpha be collecting donation items for?

Alpha Sigma Alpha will be collecting donation items for Newhouse Domestic Violence Shelter (Kansas City), Women Against Abuse (Philadelphia) and The Julian Center (Indianapolis). [More information](#), including the shelters' wish list, can be found on the Alpha Sigma Alpha website.

What should attendees do prior to LDI?

Individuals attending LDI should take the LDI pre-assessment before arriving.

What should attendees expect from LDI?

Individuals attending LDI should expect to meet new sisters from across the country, have fun and grow as a leader and woman.

What is the schedule for LDI?

The schedule for LDI consist of large and small group breakout sessions, meals throughout the weekend and optional late night activities. A [detailed schedule](#) can be found on the Alpha Sigma Alpha website.

What meals are provided at LDI?

An evening snack break will be provided Friday evening. Breakfast, lunch, dinner and an evening snack break will be provided on Saturday. Breakfast will be provided Sunday morning.

How will special accommodations or dietary restrictions be handled?

Attendees reporting dietary restrictions or food allergies will receive a meal card listing their dietary restriction. All meals at LDI will be buffet style and hotel staff can be consulted if there is not something meeting your dietary need. **While hotels do their best to accommodate reported dietary restrictions, Alpha Sigma Alpha cannot guarantee what the hotel will be able to provide.**

Attendees reporting special accommodations on their registration forms will be contacted individually with national headquarters' plan for accommodations.

Will there be Alpha Sigma Alpha merchandise to purchase?

Yes, Crimson Collections will have a store at LDI. They will only accept debit or credit cards. No cash or checks.

What additional cost should attendees budget for as they prepare for LDI?

- ◆ Travel to and from LDI
- ◆ Additional meals and snacks at the event and during travel

How will attendees receive information regarding LDI?

Event information will be provided through email, the Alpha Sigma Alpha website and Alpha Sigma Alpha social media platforms.

If an attendee has not received information after checking their inbox, spam and junk folders contact [Hayley Rimmel](#), event coordinator.

For questions not listed on this document please contact [Hayley Rimmel](#), event coordinator.