



National Archives Donation Form

This form is to be used for transferring items of personal, collegiate chapter, or alumnae chapter property to the National Archives at Alpha Sigma Alpha National Headquarters. Print and include in package with items you are donating. Keep a copy for your records.

DONOR INFORMATION *please print or type*

Full Name
First, Maiden, Last _____

Chapter of Initiation
chapter and university _____

Mailing Address *street address, city, state, zip* _____

Preferred Phone _____

Email _____

DONATION ITEMS *please print or type*

Item #1 - brief description and date and place of origin _____

Item #2 - brief description and date and place of origin _____

Item #3 - brief description and date and place of origin _____

Item #4 - brief description and date and place of origin _____

Item #5 - brief description and date and place of origin _____

Please reproduce this form if you are donating more than five items; this will facilitate cataloguing. Also, please attach additional sheet(s) identifying the names of persons featured in any images, matching identification lists with Item # above.

Transfer of Property Statement

I hereby donate the listed items to the Alpha Sigma Alpha National Headquarters, to become its permanent property and to be administered in accordance with the Alpha Sigma Alpha Archives Management policies.

Signature _____ Date _____

Please deposit or ship all donated items to:

Alpha Sigma Alpha National Headquarters
9002 Vincennes Circle
Indianapolis, IN 46268-3018