

# STANDARDS BOARD MEETING MINUTES

**Please complete in black ink.**

Call to Order

A meeting of the \_\_\_\_\_ (chapter name) Standards Board was held on \_\_\_\_\_ at \_\_\_\_\_.

The notified member is called into the meeting.

Standards chairman stated purpose.

Introductions

Standards board members in attendance: (name members with official titles)

Other parties in attendance (notified member, etc.)

Statement of Concern

The alleged concern brought before this standards board is as follows:

Member was asked if she understood the statement of concern. Member responded:

Presentation of Information (attach sheet if necessary)

Final position stated:                      in violation                      not in violation

Standards Board Deliberations

Deliberations (attach sheet if necessary)

Statement of Decision

Adjournment

The standards board meeting of \_\_\_\_\_ Chapter of Alpha Sigma Alpha adjourned.

\_\_\_\_\_  
Secretary of Standards Board